

Livingston County CARES Inc. September 2017 Board of Directors Meeting

MacVittie Board Room, MacVittie College Union, Room 351

Monday February 26, 2018 4:00 – 5:00 PM

APPROVED MINUTES

Call to order of Board Meeting: Quorum reached and meeting brought to order at 4:51 PM

Attendance: Bailey, Bolesky, Donohue, Freeman, Harvey, Henning, Huff, Kallio, Matthews, Smith
Non-members present: Nick Palumbo, Sharon Leary

Approval of Minutes of January 22, 2018 Meeting: Motion to approve: Harvey, 2nd Donohue, carried

Briefing: Sharon Leary - *Home Away from Home Respite Program*, a program for individuals with dementia related illnesses and their caregivers.

Livingston CARES is the fiscal sponsor of the Home Away from Home program
Additional funding and financial support for the program is probable
Community response to the program has been overwhelmingly positive
Laura Huff, LC Board member, is a volunteer at the program
The group meets Tues/Thur during semester from 10:00 am – 2:00 pm
Summer will be one day a week in MOSAIC in MacVittie
7 current care recipients in program, could accommodate 1 or 2 more
18 student volunteers – strive to have a 1 to 1 ratio students to care recipient
Looking for a liaison from LC Board to Respite Program

Officer Reports

President (Matthews)

- Matthews introduced Nick Palumbo as staff member in the Center for Community that will be the interim staff in Tom's position after Tom retires
- Discussion regarding financial gifts / donations and special funds including:
 - o Hurricane relief fund in total: \$2740.52
 - Includes all donations from Fall '17 Hurricane Relief:
 - Avon school donation - \$1000 – Invite them to Annual Meeting Dinner
 - Tom visited with Rose McEwen (Professor in languages – Spanish). Rose is retiring and plans to auction items for the Hurricane relief fund
 - o Subsidizing trips? Puerto Rico is over \$1,000. Consensus was this is not a good use of these funds
 - o Supplies purchased for FL and TX trips will be paid for from these funds
- Safe Sanctuaries Training mandated by Methodist Disaster Ministries:
 - o All trip participants will attend this Thurs. 3/1/18 for a 4:30 trip meeting and training at 5:30 \$6.00 background check included
- \$4,000 grant from Student Government helped to subsidize 2018 trips
- Hurricane Sandy relief funds: Consensus to use funds as a donation to St. Bernard Projects, the agency that supports our trips to NYC area

Secretary (Freeman)

- Committee chairs: Please schedule committee meetings (see list below)

Treasurer (Lehman)

Committee Reports

Executive Committee: nothing to report

Governance: Report out - Minutes from 2/19/18 meeting (attached)

Finance: nothing to report

Audit: nothing to report

Events:

Gumbo to Go:

- April 12th 4:00 – 6:00 PM
- SA graphics making flyer
- Freeman distributed tickets. 10 for each community staff board member, 2 for student members
- Donohue will organize volunteers for day of event
- Tabling in MacVittie lobby on Wed. 4/4 – Freeman will distribute sign up for members to table and sell tickets
- Freeman / Matthews will reach out to students that attended trips, especially those receiving scholarships to attend, to help promote G2G and sell tickets.

Annual Meeting / Dinner:

- April 9, meeting 4:00 -5:00 PM, Dinner 5:30 – 7:00 at Interfaith Center
- Donohue will work with Matthews and Freeman to coordinate logistics
- Annual report: Freeman, Matthews, Henning will meet on 2/28 to work on
- Need to invite donors
- Food is pasta, salad, bread, cookies

Scholarship: nothing to report

Membership / Marketing: nothing to report

Trips: (Matthews / Freeman) Report upcoming trips

Houston - March 11-17:

- o Work with Methodists to serve in Liberty, TX
- o Trip leader: Bridget Beerman
- o Number of participants: 7

Florida - March 11-17:

- o Work with Methodists to serve near Tampa, FL
- o Trip leader: Nick Palumbo
- o Number of participants: 7

Puerto Rico – March 10-17

- o Work with Methodists
- o Trip leader: Betsy Colon
- o Number of participants:10
- o Other details: (research hope force as potential partner)
- o SUNY has a task force identified and is seeking information

Brooklyn – March 11-17

- o Work with SBP
- o Staying in Red Hook apartment space (discussed at LC 1/22 meeting)
- o Trip leader: Tim Lowmaster
- o Number of participants: 5 of 7
- o Other details:

Houston – May 13-19:

- o Not enough interest. We will not send a group to TX in May.

Florida - May 13-19:

- o Work with Methodists to serve near Tampa, FL
- o Trip leader: Dan Martin
- o Number of participants: 4 of 7

Puerto Rico – May 14-20

- Work with Methodists
- Trip leader: Fatima Rodriguez-Johnson
- Number of participants: 7 (+ waitlist)
- Other details:

Biloxi, MS - May 13-19

- Work with Back Bay Mission
- Trip leader: Craig Bolesky
- Number of participants: 5 of 7 filled
- Other details: Tom submitted to have a group visit in March

Discussed Atlanta trip for next year

Action Items: None scheduled

Adjournment: Motion to adjourn Bailey, 2nd Donohue, carried

Please save the following dates for Livingston CARES Activities

BOARD MEETINGS:

FALL 2017:

August 28, 4:00 - 5:00 PM, MacVittie Board Room (351)

September 25, 4:00 - 5:00, MacVittie Board Room (351)

October 30, 4:00 - 5:00, MacVittie Board Room (351)

November 27, 4:00 - 5:00, MacVittie Board Room (351)

SPRING 2018:

January 22, 4:00 - 5:00 MacVittie Board Room (351)

February 26, 4:00 - 5:00 MacVittie Board Room (351)

April 9 - Board Meeting (Annual Meeting) 4:00 - 5:00

ANNUAL MEETING -

April 9 – 4:00 PM Meeting / Dinner at 5:30 Interfaith Center

GUMBO TO GO

FALL - November 2

SPRING - April 12

COMMITTEE ASSIGNMENTS:

Committee

Chair

Members

Executive Committee

Matthews

Bailey, Freeman, Lee, Lehman (Student unfilled)

Governance

Freeman

Bailey, Lee, Mrozek, Natoli, Rogalsky, Smith

Finance

Lehman

Carrick, Kennison,

Audit

Kenney

Lehman, Sauter, Huff

Events (Gumbo to Go / Annual Dinner)

Donohue

Harvey, Kennison, Smith

Scholarship

Freeman, Matthews

Membership / Marketing

Lee

Bailey, Ellison, Harvey, Henning, Kallio

Trips

Henning

Harvey, Huff, Lee, Sauter