

## **Livingston CARES Board of Directors**

**April 28, 2014**

### **Approved Minutes**

The Board of directors met at the Geneseo Interfaith Center on April 28, 2014 at 4:30 pm. The following Board members were present: Tom Matthews, Kay Fly, Kathleen Jones, Diana Castro, Dan martin, Phil Natoli, Lyle Lehman, Brenda Donohue, Chris Crocker, Kyle Kelschenbach,, Alyssa Stefanese, David Parfitt, Wes Kennison, Ken Kalio. Guests: Austin Stone, Glen McClure, Katie Baum and Eddie Lee.

**Approval of the minutes:** Lehman moved and Crocker seconded a motion to approve the minutes of March 26, 2014. The motion carried.

**Presentation of an award:** Matthews presented a Humanitarian Award to Diana Castro for her volunteer work on CARES trips and for her continuing work as the accountant for Livingston CARES.

**Gumbo to Go:** Matthews reported that Gumbo To Go raised \$1880.00 including 175 tickets sold and cash contributions.

**Spring Trips:** Matthews reported that the May 18<sup>th</sup> trip to Biloxi with 13 volunteers will be led by Ken Kallio and the May 18<sup>th</sup> trip to Staten Island with 7 volunteers will be led by Peggy Wirth. Matthews indicated that reservations for January (21 volunteers), March (21 volunteers), and May (14 volunteers) for 2015 trips to Biloxi have been made at the Back Bay Mission. Reservations will also be made for January (14 volunteers) on Staten Island, March (14 volunteers) on Long Island, and May (7 volunteers) on Staten Island through the Annual Conference of the United Methodist Church. Eddie Lee has volunteered to lead the March 2015 Long Island trip. Matthews reported that we will be contributing \$100 per volunteer on these trips for building supplies for houses. These fees are the typical expectations of the host sites for recovery projects.

**Financial Report:** The April 15<sup>th</sup> Summary Report, April 15<sup>th</sup> Projects and April 15<sup>th</sup> Trip Finances Report were distributed at the meeting. Lehman reported a bank balance of \$51,273.71 and that \$27, 307.00 is unrestricted funds for Livingston CARES. The \$23,966.37 balance represents restricted funds for specific projects and programs. Natoli moved and Donohue seconded a motion to accept the financial report. The motion carried.

**Nominating Committee:** Lehman reported a recommended slate of candidates for open positions on the Board of Directors (\* New Members):

2016-2017 (3 year term)

Erin Bills, Brenda Donohue, Ken Kallio, Wes Kennison, Lyle Lehman

2015-2016 (2 year term)

\*Holly Harvey

2014-2015 (year term)

\*Eddie Lee

2014-2015 (1 year term for students)

\*Katie Baum, Diana Castro, Dan Martin, Alyssa Stephanese, \*Austin Stone

Officers (1 year term)

President: Tom Matthews

Treasurer: Lyle Lehman

Secretary: Kay Fly

Continuing Board Members whose terms are not expiring:

2014-2015

Joan Ellison, Kay Fly, Phil Natoli, Dave Parfitt

2015-2016

Karen Bailey, Kathleen Jones, Tamara Kenney, Tom Matthews

New Member candidates include Austin Stone and Katie Baum who have both participated in two CARES trips to Mississippi and Holly Harvey and Eddie Lee who have both led trips to Long Island/Staten Island.

**Action Items:**

Acceptance of Ben Gajewski's letter of resignation. Kennison moved and Donohue seconded the motion to accept the resignation of Ben Gajewski with regret and thanks for his service. The motion passed.

Confirmation of Electronic Votes approving actions of March 26<sup>th</sup> meeting: Jones moved and Crocker seconded a motion to confirm the approval of March 26<sup>th</sup> actions. The motion carried.

Humanitarian Awards: Zach Bodenweber, Diana Castro, Chris Crocker and Kyle Kelschenbach were approved by consensus to receive the 2014 Livingston CARES Humanitarian Awards for service.

Election of board members: Natoli moved and Martin seconded a motion to approve the report of the nominating committee and elect the new members: Holly Harvey, Eddie Lee, Katie Baum and Austin Stone, and re-elect the members with expiring terms: Erin Bills, Brenda Donohue, Ken Kallio, Wes Kennison, Lyle Lehman, Dian Castro, Dan martin and Alyssa Stephanese. The motion carried. Kennison moved and Parfitt seconded a motion that the existing officers be re-elected for a 1 year term. The motion carried.

**Adjournment:** Kelschenbach moved and Crocker seconded a motion to adjourn the meeting. The motion carried. The meeting was adjourned at 5pm.

Prepared by  
Kay Fly, Secretary