

Livingston County CARES, Inc.

Approved Minutes of Board of Directors Meeting

Wednesday June 18, 2008

The Board of Directors met at the MacVittie College Union in Geneseo, NY on Wednesday June 18, 2008. The meeting was called to order at 3:30 PM. The following board members were present: Jen Delcourt, Dick Hatheway, Doug Wilson, Lyle Lehman, BJ Scanlon, Tom Matthews, Wes Kennison, and Joan Ellison.

Approval of Minutes: The first order of business was the approval of the minutes of April 23, 2008. Lehman moved and Hatheway seconded a motion to approve the minutes. The minutes were approved.

Elise Arneson: Matthews introduced Elise Arneson, who will be the new AmeriCorps VISTA serving at SUNY Geneseo for the 2008-2009 academic year. Arneson is a Geneseo graduate from the class of 2008, and she majored in Education and English.

Action Item on Approval of Elise Arneson as new Board member: Matthews recommended that the board approve Arneson as a member of the Board of Directors. Kennison moved and Hatheway seconded a motion to appoint Arneson to the Board of Directors. The motion was unanimously approved.

Volker Grant: Matthews passed around a letter from Senator Dale M. Volker announcing a \$10,000 grant to help fund student travel for further trips.

Potential Grant Opportunity: Matthews announced that the college is applying for a grant from New York Campus Compact. The grant would allocate \$15,000 to a group of students who could distribute the funds to local not-for-profits, like Livingston CARES.

Treasurer's Report: Lyle Lehman reported on finances.

April

Bank balance 3-31-08	\$23,326.78
Six Deposits	+ 1,942.31
Four Withdrawals	- 3,267.21
Interest Paid	+ 4.73
Ending Balance 4-30-08	\$22,006.61

Deposits

Fees for trips	\$245.00
Cash return-trip coordinators	186.31
Share & Care Dinner	742.50
Jail Break Fundraiser	669.00
Donation	100.00

Expenses

Reimbursement Outing Club	\$400.00
Travel for May –Biloxi Trip	2548.00
Picnic Supply reimbursement – Biloxi	219.71
Refund trip cancellation	100.00

May

Bank balance 4-30-08	\$22,006.61
One Deposit	+96.00
Five Withdrawals	-1,527.39
Interest Paid	+4.86
Ending Balance	\$20,580.18

Deposit

Jail Break Fundraiser	\$96.00
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Expenses

Refund Trip Cancellations	\$715.00
Insurance May Biloxi Trip	757.50
Care Dinner Groceries	54.79

Share and Care Dinner: Matthews announced the income from the dinner was \$842.50. Attendance for the dinner was down from previous years, possibly because it was so close to finals. Kennison suggests maybe having dinner at the Interfaith Center next year. Matthews suggested that we consider changing the focus to a “Thank You” dinner instead of promoting it as a fundraising dinner. The change in emphasis might bring in more contributions.

CookBook Project: Scanlon reported on a cookbook project. He has been working with Cynthia Oswald and Edith Matthews to brainstorm ideas for contributors as well as potential printers. Lehman noted that the ARC may be able to print at a discounted rate. Kennison further suggested getting Miss Daisy from Biloxi to share her delicious Jalapeno CornBread recipe.

May 2008 Trip Update: Matthews reported that the 15 participants attended the May 2008 trip. Craig Snow from Hope Force personally contacted Matthews to let him know that this was the best group he had ever worked with during his volunteer days.

End of Terms: Matthews announced that the following board members have terms expiring in July, Hatheway, Kennison, Lehman, Wilson, and Delcourt. Wilson announced that he was retiring and would not run for another term on the Board of Directors. Delcourt’s position as a student representative and chair of the alternative spring break also expires this summer. Delcourt has accepted an AmeriCorp position in Rochester. Hatheway, Kennison, and Lehman all noted they would be willing to continue serving if

the Board so approved. Matthews appointed Ellison chair of a nominating committee to be assisted by Lehman. Kennison inquired as to the length of the term of office. All terms are for three years except for the student position and VISTA position which are normally for one or two years. It was suggested that the Board contact Father John Hayes about nominations and also consider student, Marissa Evarts.

Action Item Approval of 2009 Work Trips: Matthews suggested that the Board approve four work trips for 2009. The dates of the trips would be:

Sunday January 4 – Saturday January 10
Sunday February 15 – Saturday February 21
Saturday March 14 – Saturday March 21
Sunday May 17 – Saturday May 23

Matthews noted that the January trip will hopefully include a ceremonial piece. Nick Mazza, County Administrator plans to participate and this would allow Livingston CARES to make a formal presentation of a Livingston County flag to Harrison County. Ellison moved and Hatheway seconded the motion to approve the 2009 trip dates. The motion was unanimously approved.

Action Item on Fees for 2009 trips: Matthews asked permission of the board to move ahead with the establishment of fees for the 2009 trips in order to print pamphlets to hand out at summer festivals. Ellison moved and Kennison seconded the motion to authorize the President to establish fees for the 2009 trips. The motion was unanimously approved.

Site Location Suggestions: Delcourt noted that with the closing of the Salvation Army's Volunteer Village, Livingston CAREs will need to find a new location to house the volunteers. She suggested checking out the Back Bay Mission and Hands on Gulf Coast.

The board agreed to schedule the next meeting on July 23, 2008 from 3:30 – 4:30 in the MacVittie Board Room, SUNY Geneseo.

The meeting was adjourned at 4:15

Submitted by
BJ Scanlon, AmeriCorps VISTA