

Livingston County CARES Inc. Meeting of the Board of Directors  
Interfaith Center  
Monday April 9, 2018 4:00 – 5:00 PM  
**Approved Minutes for Corporate Meeting**

Call to order of Corporate Meeting: Quorum reached at 4:08

Attendance: Karen Bailey, Brenda Donohue, Garth Freeman, Holly Harvey, Marie Henning, Laura Huff, Ken Kallio, Wes Kennison, Eddie Lee, Tom Matthews, Phil Natoli, Druzell Smith, (non-members): Nick Palumbo Enid Brady

Review of Annual Report

Discussion:

Suggestion made for Fall report rather than Spring as we haven't completed our current slate of trips.

Motion to approve: Natoli (with kudos to the authors / coordinators of the report),

Seconded: Bailey – Carried.

Motion to adjourn: Donahue, Seconded: Natoli

**Approved Minutes for April 9, 2018 Board of Directors Meeting**

Attendance: Karen Bailey, Brenda Donohue, Garth Freeman, Holly Harvey, Marie Henning, Laura Huff, Ken Kallio, Wes Kennison, Eddie Lee, Tom Matthews, Phil Natoli, Druzell Smith, (non-members): Nick Palumbo Enid Brady

Approval of Minutes of February 26, 2018 Meeting: Motion to approve: Harvey, Bailey, carried

**Officer Reports**

President (Matthews)

Discussion of Humanitarian Awards

Awards for: Druzell Smith, Alex Mrozek, Amanda Paratore, Brian Ludemann, Hailey Smith, Joan Ellison

Motion to approve: Natoli, Seconded: Kallio. Carried.

Discussion Regarding financial gifts / donations and special funds earmarked for Sandy:

Current balance - \$3,121.45 – St. Bernard Parish / Projects headquartered in Rockaway Beach, NY. Completed 3 trips with SBP

Lee investigated: Working in Staten Island and Brooklyn.

9 million grant for project Uplift (add document to record).

30 families on waitlist. There is work for LC volunteers for 1-2 years

Potential March trip in 2019, possible trip in 2020.

Use of funds: Direct donation open ended, connected to groups when they travel

No funds sent to Florida, Texas, Puerto Rico

Should funds collected as part of Hurricane 2017 (and other funds) be given to subsidize student travel? Tabled for a later meeting.

Discuss strategies for fundraising and communication of that strategy

Report on usage of Haiti Funds – \$707.25 in fund. Tom requested a report and received an email with some detail. Tom is requesting more detail around how funds were spent.

Discussion of Board Member numbers

Proceeds from performance of La gringa, and auctioning of items from retiring professor Rose McEwen to go towards Puerto Rico recovery efforts.

Secretary (Freeman) – nothing to report

Treasurer (Lehman) – not present

### **Committee Reports**

Executive Committee: nothing to report

Governance: nothing to report

Finance: nothing to report from Chair.

Report provided by Julie Matthews – Report on Financial Summary Inception to March 31, 2018

Suggestion for this report to go in annual report next year

Discussion of a “Warranty Reserve” fund for emergency

Audit: nothing to report

Events: **Gumbo to Go:** April 12<sup>th</sup> 4:00 – 6:00 PM

Brenda – All volunteers and planning is set.

Discussion: Idea of funds collected for Gumbo to Go to be advertised and used to directly fund student trips. No action taken but acknowledged as possible strategy.

Scholarship: nothing to report

Membership / Marketing: nothing to report

Trips: (Matthews / Freeman) Report upcoming trips:

Puerto Rico – May 14-20

- Work with Methodists
- Trip leader: Fatima Rodriguez-Johnson
- Number of participants: 7
- Other details:

Biloxi, MS - May 13-19

- Work with Back Bay Mission
- Trip leader: Craig Bolesky
- Number of participants: 7
- Other details: Tom submitted to have a group visit in March

Discussion of 2019 trips: Atlanta service and culture trip possibly led by Cathy Adams with participation or support from Provost Stacey Robertson.

### **Action Items:**

Election of new 3 year terms: Freeman, Lehman, Palumbo, Natoli

Motion to vote by acclamation: made by Lee, seconded: Kennison, carried.

Election of student members for 1 year terms: Enid Brady, Marie Henning (completing in Dec.), Laura Huff, Dilynn Livesey, Austin Mann

Motion: Lee, Seconded: Kennison, carried.

Election of Officers: Matthews (Chair) - Freeman (Secretary), Bailey (Treasurer) Discussion: Matthews will stay on as Chair

Motion to elect: Wes, Seconded: Lee. Carried.

Motion for the board to designate Chair to be not directly connected Leadership Development Lee, Seconded: Kennison. No vote taken: Bylaws allow for someone not connected to Geneseo Leadership Education (amendment in the Bylaws) to hold the Chairperson / President position.

Motion to adjourn: Natoli, Harvey carried

**Please save the following dates for Livingston CARES Activities**

**BOARD MEETINGS:** All meeting to be held in the MacVittie Board Room, College Union 351 from 4:00 – 5:00 PM except the Annual / Corporate Meeting

**FALL**

6/20/18

9/10/18

10/25/18

11/26/18

**SPRING**

2/4/19

3/11/19

**ANNUAL / CORPORATE MEETING**

April 8 – 4:00 PM Meeting

Dinner at 5:30 PM Interfaith Center

**GUMBO TO GO**

Dates TBD

**2018-19 COMMITTEE ASSIGNMENTS:**

<b>Committee</b>	<b>Chair</b>	<b>Members</b>
Executive Committee	Matthews	Bailey, Freeman, Lee, Livesey, Palumbo
Governance	Freeman	Palumbo, Huff, Lee, Natoli, Rogalsky
Finance	Bailey	Kennison, Mann
Audit	Kenney	Lehman, Sauter, Henning
Events (Gumbo to Go / Annual Dinner)	Donohue	Harvey, Kennison, Brady
Scholarship		Freeman, Matthews, Palumbo
Membership / Marketing	Lee	Bailey, Harvey, Henning, Kallio
Trips	Henning	Harvey, Huff, Lee, Sauter