

Livingston County CARES Inc. Board of Directors Meeting

REMOTE VIA ZOOM

Monday, November 23, 2020 4:00 - 5:30 pm

APPROVED MINUTES

Board Attendance:

Present: Bolesky, Colòn, Bailey, Donohue, Freeman, Garbarini, Geiser-Getz, Kallio, Lee, Lehman, Matthews, Natoli, Palumbo, Wilson
Absent: Clarke, Ellis, Harvey, Orcutt, Slawetsky

Guests:

Implicit bias training facilitators: robbie routenberg, Chief Diversity Officer, Office of Diversity & Equity, Katrina Saylor, Jahnia Cherenfant, Maria Leonard

Intern: Hayley Kent

Student employee: Kristine Periera

Call to order:

5:06 PM

Bailey made a motion to approve the minutes from October 19, 2020 board meeting, Wilson seconded the motion. Minutes were unanimously approved.

Board Training:

Implicit Bias Training with SUNY Geneseo chief diversity officer robbie routenberg and student facilitators from the office of diversity and equity.

As part of our statement of solidarity with the Black community, Livingston CARES has committed to:

“...undertake[ing] implicit bias training this fall to help us understand our privilege and place in the systems of oppression.”

The 60 minute training was introduced by robbie routenberg and facilitated by the three student leaders (noted in attendance above) from the office of diversity and inclusion. It included a powerpoint with reflection activities and scenarios helping the board members to understand their conscious and unconscious biases and how they impact our work in the community. Strategies for recognizing and acknowledging these biases were provided as well as ways to respond to the biases in real time and as a means of preparation for service work.

Officer Reports

President (Matthews): See attached President’s Report

Updated board about the 2019 Florida Trips (three) Zoom reunion that took place on November 19, 2020. The zoom reunion included participation of a homeowner and a tour of her home that Livingston CARES remediated.

Two more virtual reunions will be taking place in December:

Monday December 7, 2020 - Inaugural 2006 Biloxi trip reunion

Wednesday, December 9, 2021 - 2011 Biloxi trips (three) reunion

Lee asked if anyone can attend these reunions. Matthews, Freeman, and Palumbo agreed that they will be present to logistically support reunion. We will make the recordings available to the board. Palumbo will share registration with the board for anyone who wants to attend. Thanks to Palumbo for setting up the meetings and creating the registrations.

Vice President (Palumbo): No update for the MOU / MOA with the College

Secretary (Freeman): Spring 2021 meeting dates: January 25, March 8, and May 3. Invitations have been sent via google calendar.

Treasurer (Bailey):

Financial Report: Kristine Periera (student employee), Julie Matthews (volunteer), Bailey and Tom Matthews are working on transferring the account information to the new online quickbooks version with TechSoup.

An additional donation of \$3,000.00 was made to the Gordinier Fund - The recipient this year was Hop Manapol.

Livingston CARES collected \$200 for Hurricane Dorian. The funds have been forwarded to SBP for their continuing work with recovery in The Bahamas.

The Amazon Smile account has been steadily collecting funds this fall.

Freeman shared an update from the Food Security Advocates fundraisers for UNICEF (\$20) and the Geneseo Groveland Emergency Food Pantry (\$450). CARES has a program account for Food Security Advocates which has been very helpful for this student group and the philanthropic work they are doing to support food access and security in Geneseo.

ROC the Day: Our goal for this giving day in December is \$500. Board members may also donate (board giving) through ROC The Day. Lee challenged the board members to match the giving. Lee and Matthews agreed to match the giving.

Freeman and the student interns reported on their marketing efforts for ROC The Day and for the SEFA Campaign. Kent reported that a newsletter will be coming out next week with fundraising efforts. Bailey recognized the good work of the student interns.

Lee and Bailey indicated they will cover the remaining funds needed in the Puerto Rico Fund to match the Harding Memorial Fund grant of \$1,000.00.

Matthews asked Colón what the donations collected for Hurricane Maria and Puerto Rico should go to. We need to connect with the organization on the

ground. Colón shared that we do need to do our research prior to committing to an item to purchase with the funds. Matthews shared that we have time to decide.

Committee Reports:

Executive Committee: No report

Events and Marketing: Update on Zoom Reunions

Finance: see above in Treasurer's report

Fundraising:

ROC The Day on December 1

State Employees Federated Appeal (SEFA) Campaign

Report on 2020-2021 Disaster Recovery Fund

Trips Committee: No update

Discussion:

Hurricane Sandy relief funds and SBP NJ: The Executive Committee will review the options and make a recommendation to the board in January.

Home Away From Home - Bailey provided an update on the HAFH Respite program.

We will add these reports to our agendas moving forward. Freeman, Matthews and Bailey will provide updates and Sharon Leary, Director of HAFH will be invited to our board meetings to speak on behalf of the program.

SEFA Application for the 2021 SEFA campaign is due at the end of November. Matthews will submit the application. We will not know the results of the 2020 campaign until March or April of 2021.

New Business:

Recognition and celebration of board member Lyle Lehman's 90th Birthday! Happy Virtual Birthday to Lyle! Lehman is one of our founding members from the fall of 2005 and participated in three trips to Biloxi (including inaugural trip). He is 90 years old and told the board he would like to go on another Livingston CARES trip!!!

Lee shared that CARES has done well in this challenging year.

Action Items:

Gabe Iturbides is moving on from Geneseo and will be stepping down from the CARES board. A motion was made by Lee to accept Gabe Iturbides' resignation with thanks and gratitude from the board for his two years of board service and his service as a trip leader to Puerto Rico. The motion was seconded by Matthews and carried unanimously.

A motion was made by Colón to affirm and approve the unanimous recommendation of the Governance Committee that Bryan Rivera be elected to the Livingston CARES board of Directors to fill the unexpired term of Gabe Iturbides. The motion was seconded by Lee and carried unanimously.

Adjournment:

Motion to Adjourn made by Bailey, seconded by Freeman. MEeting adjourned at 5:35 PM.

Please save the following dates for Livingston CARES Activities:

Meeting dates:

Spring 2021:

Monday, Jan. 25 ([zoom link](#))

Monday, Mar. 8 ([zoom link](#))

Monday, May 3 ([zoom link](#))

2020-21 COMMITTEE ASSIGNMENTS:

Executive Committee

Chair: Matthews

Members: Bailey, Freeman, Lee, Clarke, Palumbo

Governance

Chair: Freeman

Members: Palumbo, Lee, Natoli, Wilson, Slawetsky

Events and Marketing

Chair: Freeman

Members: Bolesky, Geiser-Getz, Iturbides, Harvey, Orcutt

Finance and Audit

Chair: Bailey

Members: Colón, Ellis, Garabini, Kallio, Lehman

Fundraising:

Chair: Eddie Lee

Members: Matthews, Palumbo, Iturbides, Colón, Orcutt

Gumbo to Go & Annual Dinner

Chair: Freeman

Members: Bolesky, Donohue, Iturbides, Garbarini

Scholarship

Members: Freeman, Matthews, Palumbo

Trips

Chair: Natoli

Members: Harvey, Clarke, Colón, Matthews, Palumbo, Slawetsky

15th Anniversary Celebration:

Chair: Harvey

Members: Bailey, Bolesky, Orcutt, Palumbo, Wilson

COVID-19 Committee:

Chair: Donohue

Members: Bailey, Harvey, Matthews, Natoli