

Livingston County Cares Inc. Board of Directors Meeting
MacVittie Board Room, Room 351 (3rd Floor)
Tuesday, September 9, 2014

Approved Minutes

The Board of Directors met in the MacVittie Board Room in the College Union on September 9, 2014 at 4:00 pm. The following Board members were present: Tom Matthews, Jon Macko, Ken Kallio, Phil Natoli, Holly Harvey, Alyssa Stefanese, Tamara Kenney, Wes Kennison, David Parfitt, Erin Bills, Karen Bailey, and Eddie Lee. One non-Board member, Torrie Morales, was also in attendance.

Approval of the Minutes: Natoli moved and Stefanese seconded a motion to approve the minutes of the April 28, 2014 board meeting and minutes of the Annual Meeting of the Corporation of Livingston CARES on April 28, 2014. The motion carried.

Welcome Announcements: Matthews introduced Jonathan Macko, Coordinator of Student Volunteer Services, who is replacing Kay Fly in the Center for Community. Fly retired on August 1 and Jon joined the staff on September 3. Macko's resume was attached to the information packet. Matthews referenced the Livingston CARES bylaws that specify the individual serving in that position will serve as Secretary for Livingston CARES.

Election of Secretary: Kallio moved and Natoli seconded a motion to elect Jonathan Macko a member of the Board of Directors and Secretary of the Board. The motion was approved unanimously.

Financial Report: Matthews briefly reviewed the Financial Report and indicated that the complete report for the last fiscal year will be included in the upcoming tax filing for the IRS. Matthews also referenced the budget projections for the service trips scheduled this academic year. The board used these projections to determine appropriate fees to charge each individual student. Matthews indicated that he and Alyssa Stefanese are requesting financial assistance from the Student Association to assist students with individual financial grants. They will also request a \$900.00 grant to help reduce the cost of the March trip to Biloxi..

Natoli moved and Bailey seconded a motion to advertise the Biloxi trip costs as \$550 for the January trip, \$600 for the March trip, and \$550 for the May trip. The motion carried.

Natoli moved and Harvey seconded a motion to set the fees for the three Hurricane Sandy recovery service trips at \$175.00. The motion carried.

Morales explained the weekend of service trip to Rochester, NY. Kallio moved and Kennison seconded a motion to charge \$20 for the trip. The motion carried.

Insurance: Matthews requested approval for payment of our Liability Insurance Premium of \$501.61. Parfitt moved and Bailey seconded a motion to authorize payment of the liability insurance. The motion carried.

Adjournment:

Kennison moved and Bills seconded a motion to adjourn the meeting. The motion was approved and the meeting adjourned at 5:03 pm.

Prepared by Jon Macko, Secretary.

Next meeting: Tuesday, October 22 at 4:00 pm
Tuesday, January 20
Wednesday, March 10

Gumbo-to-Go on Thursday, November 6 & Thursday, April 9
2015 Volunteer & Service Awards Dinner on Tuesday, March 24
Annual Meeting & Thank You Dinner on Monday, April 27