

Livingston County CARES Inc. Board of Directors Meeting

Zoom

Monday, October 24, 2022

Approved Minutes

The meeting was called to order at 4:02 pm

Attendance: Present and constituting a quorum: Bailey, Colon, Dracup, DeRider, Dolce, Ellis, Herman, Harvey, Lee, Matthews, Natoli, Obad, Palumbo,
Excused: DiGiovanni, Bolesky, Chicatelli, Donohue, Kallio, Lehman, Rivera, Wilson
Guest: Chista Barrows

Approval of Minutes of September 12, 2022 Meeting:

Harvey moved, and Lee seconded a motion to approve the draft minutes of the board of directors meeting on September 12, 2022. Motion passed without dissent.

Officer Reports

President Matthews

Matthews highlighted a few items included in the President's Report. CARES paid the liability insurance, which will be shown in the financial report. There has been discussion and an article in the Livingston County News about the ability of the Geneseo/Groveland Emergency Food Pantry to stay in business due to rising costs and declining donations. Matthews will be meeting with their president, Nancy Stewart to clarify the funding of the pantry. We are confident that the food pantry will not be closing.

Vice President Palumbo

Palumbo reported on the extensive work he has done on the website to make it easy to navigate. The website is updated with online applications for the trips and Gumbo to Go.

Secretary DeRider

DeRider reported on plans for the Gumbo to Go dinner on November 3.

Treasurer Bailey

Bailey reviewed the September financial report. The Food Security Advocates have hosted a few recent events that are included in the report. CARES paid the deposit for the Home Away from Home rental of the Interfaith Center. The report also includes a few donations for the hurricane recovery fund. Bailey also noted that the CARES budget includes a \$300.00 allocation for the annual Geneseo Goes to Town service day in April.

Executive Committee Report

The Executive Committee has not met since our September board meeting. Matthews asked the new members if orientation was beneficial. Herman reported that learning more about the history of CARES was very helpful. Obad agreed and thought the orientation was very helpful. Dracup added that she liked how interactive it was. Lee suggested that continuing board members should help new members by serving as mentors.

Home Away from Home Respite Program

Christa Barrows is the new manager of the Home Away from Home. Barrows has been a Noyes Hospital employee since 2013 in their caregiver program. Barrows does a lot of work with caregivers that are taking care of a loved one with mental loss. The goal is to provide education and resources for the caregiver's needs to make their lives easier. Christa reported that the Home Away from Home program is a joyful experience for the caregivers and for herself. Eight people are currently participating in the program and Barrows anticipates that there will be ten families by the end of the year. There are 14 student volunteers who all do great work. Harvey commented that the program is excellent and the student volunteers are fantastic.

Service Trip Committee Report: Harvey & Palumbo

Palumbo outlined the trips on the website. The application is entirely online and the website has an embedded application with clear language with deadlines for when applications are due. November 21, 2022 is the hard deadline for student applications. To date, six students signed up for trips. There appears to be less interest in the January trip. Palumbo is contacting Puerto Rico partners, which has been difficult due to the latest devastation from Hurricane Fiona. Palumbo is hoping to set a meeting to codify our expectations for that trip. To ensure that we have the lowest airfare, Matthews noted that we would need to push commitment to students so plane tickets can be secured as soon as possible. CARES is committed to providing financial support to all students; this is shown in the grant application process. More students are applying for financial assistance than in previous years. Lee asked what the status is of vaccinations requirements. Palumbo will look into the vaccination policy.

Discussion of Hurricane Relief Fund

Earlier this month, CARES decided to include a hurricane relief fund for Hurricane Fiona and Ian. So far, there have been donations of \$500.00 from five people. Matthews raised the possibility of supplementing the donations with funds from existing hurricane recovery funds. He also asked the board for any input on why there were so few donations this year. The consensus seemed to be that there could be multiple reasons, including the economy. Bailey suggested that Wilson could bring back more information from his service trip to Florida with Hope Force International that might help us find host agencies for possible future service in Florida.

Discussion of Gumbo to Go

DeRider ordered gumbo tickets and prepared instruction slips for ticket sellers to record the choices and the name of the buyers. Board members received a packet with the tickets to sell. She asked board members to send her updates with the information so it can be combined with the online sales. Palumbo showed part of the website for Gumbo to Go. There is a link for the volunteer sign-up and a link for buying tickets. Lee noted that he distributed 25 flyers to businesses in town. Matthews suggested that we encourage those buying the gumbo to use it as gifts and to purchase additional gumbo to freeze. Bolesky placed the order for ingredients and added shrimp to make the traditional gumbo. Matthews suggested the need to advertise gumbo in the Pennysaver. Herman will do some research on public service and paid ads in the Pennysaver. DeRider asked board members to sign up for the Gumbo volunteer time slots. Palumbo and DeRider will send an email promoting Gumbo to past patrons.

SEFA Campaign in November

No information has been distributed on campus to employees for the 2022 SEFA campaign. Matthews suggested reaching out to past donors. Colon indicated that the campaign will happen in November.

Roc The Day on November 29, 2022

All donations to CARES for Roc the Day will be doubled and matched by board members Lee and Matthews.

Open Discussion

We will have a full report at the November board meeting on the registrations for the 2023 service trips. Derider reported that the students are doing a great job of publicizing Livingston CARES and the service trips.

Adjournment

Bailey moved, and Harvey seconded a motion to adjourn. The motion passed and the meeting adjourned at 4:47 pm.

Respectfully submitted,
MacKenzie DeRider, Secretary

Upcoming Meetings and Events

Board Meetings

Monday, November 21 at 4 pm

Monday, January 30 at 4 pm

Monday, February 27 at 4 pm

Monday, April 24 at 4 pm (including the annual corporation meeting)

Gumbo to Go

Thursday, November 3

Thursday, March 30

Service Trips

January 15-21 trip to Sulfur, LA

March 12-18 trip to Sulfur, LA

March 12-18 trip to Orlando for Give Kids the World

May 14-20 trip to Puerto Rico

Committee Assignments for 2022-2023

Executive Committee: Matthews (Chair) Bailey, DeRider, Lee, Chincatelli, Palumbo,

Governance: Palumbo (Chair), DeRider, Dolce, Lee, Matthews, Wilson

Events and Marketing: DeRider (Chair), Bolesky, Harvey, Dracup, DiGiovanni, Herman

Finance and Audit: Bailey (Chair), Colón, Ellis, Kallio, Lehman, Rivera

Fundraising: Lee (Chair), Colón, Matthews, Palumbo, Dolce

Gumbo to Go & Annual Dinner: DeRider (Chair), Bolesky, Obad, Donohue, Kallio

Scholarship: DeRider, Matthews, Palumbo

Trips: Harvey (Chair), Natoli, Colón, Matthews, Palumbo

Ad Hoc Committee to Review Livingston CARES

Donations: Kallio (Chair), Dolce, Ellis

Livingston CARES President's Report

10-24-22

Fiona & Ian Hurricane Appeal: The board unanimously approved an appeal for donations to the recovery efforts from the two recent hurricanes (Fiona and Ian) in Puerto Rico and Florida. Mackenzie and the interns quickly prepared and circulated a Livingston CARES Newsletter on the service trips, Gumbo, and the appeal for donations. To date, we have received five donations for a new total of \$500.00 from one community member, one faculty member, and three professionals (including one board member) who consistently donate to our disaster funds. I shared this information with the officers and asked for their thoughts on why we did not even come close to the \$1,000-\$1,500 that we typically have received in recent appeals.

Any thoughts? Perhaps, it is an economic issue as people are being hit with increases in costs for food and housing and heating and rent and! The message went to the 550 people on the Constant Contact mailing list and members of the UUP chapter. Thanks Joe for sending that appeal. In past years, we sent an email to all faculty/staff and students but that is no longer possible due to restrictions on College list serves and new communication policies. We honestly thought that people have so many connections to Florida with relatives and friends, that we would see more donations. Maybe people are overwhelmed with politics and the war in Ukraine and the stock market decline. Could be any number of reasons.

This week, I asked our committee on donations to search for possible agencies and projects that we might support and to consider adding funds from our existing hurricane fund. We should probably keep this appeal live for a while in case some of you or your friends might still be willing to make donations.

Service Trips for 2023: We added a possible service trip in March to the Ft. Myers area at the invitation of Criag Bolesky who has offered to house volunteers at his winter home in Ft. Myers and find a service host to supervise the service activities.

Registration opened for our trips on Monday. Nick and Mackenzie report that there appears to be interest in all of the trips but students are not in a rush to register. There is a strong need for financial assistance and the Scholarship & Grants committee will be reviewing and responding to grant requests beginning next Monday. Nick & Mackenzie will provide an update at our meeting on Monday.

Gumbo to Go: The tickets and the fliers are ready for distribution. And we have two venmo orders so far. Please take time to promote the dinner and to suggest gifting gumbo to students and

family members. And suggest to people to buy extra to freeze. Betsy and I had gumbo last week and it was delicious!

2021-2022 Tax Documents: In past years, we reviewed the tax documents at our October meeting. This year, Julie needs a bit more time to complete the federal and state documents. She completes her radiation treatments next week and is doing remarkably well. Her surgeon and medical staff concluded that the tumor was not cancerous. Great news!! So, we will be able to meet the November 15 filing deadline by sharing the documents with the board and I will ask the Executive Committee to meet by zoom to act on your behalf to approve the submission to the IRS.

Home Away From Home Respite Program Update: The program restarted the last week of September with 8 participant families and 12 student volunteers. Christa Barrows from Noyes Health is the new manager of the program. Christa will be joining us on Monday to meet the board and provide an update on the program.

Thursday November 3,
4:30-6:00 pm



GUMBO TO GO

Enjoy a delicious dinner, take a night off from cooking
& support Livingston CARES!



- GUMBO
(Traditional or Veggie)
- Louisiana Corn Bread
- Pralines

Geneseo Central
Presbyterian Church
Corner of Center and
Second Streets

\$12 Take Out



Cash, check,
or order online

Tickets Available



www.geneseo.edu/livingston-cares/Gumbo-to-Go



585-245-5893





THE COMMUNITY FOUNDATION

Livingston County Cares Endowment Fund

Fund Activity Statement
April 01, 2022 through September 30, 2022

Endowment Account	Second Quarter <u>Jul - Sep 22</u>	Year To Date <u>Apr - Sep 22</u>
Beginning Balance	\$ 0.00	\$ 0.00
Charitable Contributions *	50,000.00	50,000.00
Non-Charitable Contributions	0.00	0.00
Gain/(Loss) on Gift Transactions	0.00	0.00
Net Investment Return	(4,253.67)	(4,253.67)
Distributions to Grantmaking Account	0.00	0.00
Administrative Fee	(250.00)	(250.00)
Other Activity *	0.00	0.00
Ending Balance	<u>\$ 45,496.33</u>	<u>\$ 45,496.33</u>

Grantmaking Account	Second Quarter <u>Jul - Sep 22</u>	Year To Date <u>Apr - Sep 22</u>
Beginning Balance	\$ 0.00	\$ 0.00
Charitable Contributions *	0.00	0.00
Non-Charitable Contributions	0.00	0.00
Returned Grants	0.00	0.00
Gain/(Loss) on Gift Transactions	0.00	0.00
Distributions from Endowment	0.00	0.00
Grants *	0.00	0.00
Other Activity *	0.00	0.00
Ending Balance	<u>\$ 0.00</u>	<u>\$ 0.00</u>

**Transaction detail attached*

Review Community Foundation investment results anytime at www.racf.org/Financials.

Contributions to the Livingston County Cares Endowment Fund

08/12/2022 Livingston County Cares

50,000.00

Total Contributions:

\$50,000.00

If you see the "#" sign, the donor has requested that their name(s) NOT be listed in any publication.